

**NORTH ADAMS PUBLIC LIBRARY  
TRUSTEES MEETING  
February 23, 2015**

Present: Harris Elder, Hulda Jowett, Rich Remsberg, Richard Taskin, Director Mindy Hackner and Joseph Truskowski (via speaker phone)

Absent: Donald Pecor and Joan Owczarski

Guests: From NAPL Friends, Claire LaMere, and  
From iBerkshires, reporter Jack Guerino

Chairman Elder called the meeting to order at 3:00 p.m.

*Upon motion made and duly seconded*, the minutes of the December 8, 2014 meeting were approved.

**Director's Report:**

- Gas boiler update - working fine. Geothermal system is now the back-up.
- Security system needs upgrade to monitors and hard drive. Replacement cost from Lee Audio \$1,015.00
- Recognition Mural - would take approximately 3 weeks and need staging up for the three weeks. Still looking at options.
- Staffing - Lynn Lawson planning to retire March 2016 and Robin Martin in May 2016
- Staff planning an "Appreciation Pot Luck Supper" for volunteers on April 15, 2015
- Library "pages" are being paid below the State minimum wage of \$9.00 per hour
- Mayor's request for a "Capital Project Study" - items to be included:
  - Basement foundation work
  - Roof and woodwork on the 2 porches
  - Lead abatement on 3rd floor archive rooms
  - Flat roof where solar panels are located (rubber roof?)

*Upon motion made and duly seconded*, it was voted to approve the upgrade to the security system by Lee Audio and Security at a cost of \$1,015.00. funds to be withdrawn from the Trustee's account.

*Upon motion made and duly seconded*, it was voted to recommend to the Mayor that the Library comply with the State minimum hourly wage requirement of \$9.00 per hour for library "pages".

**Financial Report:**

- Received December and January expenses.
- Reviewed account balances.

*Upon motion made and duly seconded*, it was voted approve financials as presented.

**Old Business:**

Heating system discussed in Director's Report.

**New Business:**

Internships - Director Hackner to review usage of MCLA/Williams students for internships in addition to other possibilities.

**Fundraising Opportunities:**

Trustee rich Remsberg asked:

- What can Trustees do to help Friends with Book Sale?
- Are there any financial opportunities with existing artifact collections (i.e. doll collection from the 20's)?
- Possible Open House showing off Library assets and recognition of past gifts to encourage future giving.
- Increase Library media exposure:
  - Build "public domain"
  - Include old newsreels in national Archives
  - Assess old still photography held by Library
  - evaluate Hoosac Tunnel collection

**Open Forum:**

There being no one present other than Trustees, Director Hackner, guests from the Friends and the reporter from iBerkshires, there were no public items presented in open forum.

Director Hackner used the open forum to inform Trustees that the present "Strategic Plan" ends in 2015. She feels the plan should be revised during 2015. In preparation for development of a revised Strategic Plan she is considering:

- A telephone survey to identify "why people don't use library?" and what future expectations are of the library.
- A committee potentially composed of media, Friends, students, parents of young children, self employed, city council member(s), Mass Moca representation, retirees and members of the Historical society.

Director Hackner informed Trustees of a Library event at the South Hadley Library on April 11, 2015.

She stated there was a nice article in the Berkshire Eagle on December 24th that resulted in 2 new volunteers.

The meeting adjourned at 4:40 p.m.

Next Meeting: Monday, April 13, 2015  
3:00 p.m.

Respectfully submitted,

Joseph Truskowski

